

The Board of Governors of Barcombe C of E Primary School, Barcombe Cross, Lewes BN8 5DN

Minutes of the meeting of the Full Governing Body Held in school on Monday 1st March 2010 at 4.30pm

Present:

Mr David Dyer (Chair); Caitlin Yapp (Headteacher); Mr Justin Heath (JH); Mr Carwyn Hughes (CH); Rev James Hollingsworth (JHo); Mr Tim Bullen (TB); Mr John Grenfell (JG) Mrs Ann Marie Forster (AMF); Mr Nev Kemp (NK); Mr Carwyn Hughes (CH); Prof Roger Homan (RH); Mrs Fiona Hills (FH); Mr Duncan Johanson(DJ); Mrs Sarah Lear (SL).
Mrs Heather Shephard (HS) Clerk.

Agenda Item	Decisions	Action
1.	<u>Welcome:</u>	
2.	<u>Prayer:</u> Revd. Hollingsworth opened the meeting with a prayer	
3.	<u>Apologies for Absence:</u> The GB accepted apologies from Nigel Greenwood and Sheila Holden.	
4.	<u>Declaration of Interests relating to agenda items:</u> None	
5.	<u>Minutes and Actions arising from FGB on 16. 11 09:</u> The minutes were agreed and signed. Actions: JH is in process of drawing up a schedule for reviewing policies and arranging a parent workshop on Google Docs. CY is still in the process of preparing the draft SEF Other actions were discharged.	HS to ask NG about PTA constitution
6.	<u>Headteacher's report:</u> The report (Doc A) had been sent to governors in advance of the meeting. CY advised governors that the school roll was now 139, as two children had left last Friday to emigrate. She highlighted the potentially small intake for reception in September 2010, which would have definite budget implications. Lesley Wickham has now finished as SIP at Barcombe. A new SIP, Claire Greenfield, will visit on 9.3.2010 and CY invited a governor to come and meet with her. RH agreed to do this. SL will	RH to meet new SIP. SL to write to Lesley Wickham

	write a letter of thanks to Lesley Wickham on behalf of the FGB.	
7.	<p><u>Ofsted and Section 48 Inspection:</u> DD congratulated CY and the Staff on the excellent outcome of both inspections. CY stated that she was pleased but not complacent and there are areas for improvement. There was some concern that the Section 48 result was not judged to be outstanding but RH reported that it was unusual for the two reports to have different outcomes. Concern was expressed at the considerable stress placed on the school by having the Section 48 inspection following immediately after the Ofsted inspection. JHo will feed this back to the Diocese.</p>	JHo to contact the Diocese and feedback.
8.	<u>Item from the Chair:</u> (see confidential minute)	.
9	<u>Teaching and Learning:</u> The Curriculum Policy has been reviewed by TB and will be forwarded to governors. The mid-year assessments show that the children are progressing really well	TB to circulate revised curriculum policy to all governors
10.	<u>Report from the SOC:</u> FH gave a brief report of the meeting. FH and SH to assist CY with Health and Safety inspections 2x year. AMF was thanked by the whole FGB for her hard work and careful budgeting which should result in a healthy carry forward for the next financial year. This is important as school budget will be reduced in the next financial year. FH is reviewing the scheme of Financial delegation. CY will liaise with NG regarding the PTA contributions	FH to circulate revised scheme of financial delegation to all governors. CY to liaise with NG re PTA.
11.	<u>Building Project:</u> CH reported that this is now near completion and the school is looking very good, apart from a few snagging issues. A site meeting is due on Friday 5.3.2010 and AMF will point out some of the outstanding requirements to the contractors. The Horsa Building will be demolished at Easter. Landscaping of the garden area to be undertaken by a local firm. CH to plan to celebration open day.	CH plan Open Day
12.	<u>Community Cohesion:</u> SH has made a link with a school with 750 pupils in Newham near the Olympic Stadium. CY is making	

	contact with the Head teacher	
13.	<u>Policy Review:</u> JH and CY have produced a list of Statutory policies and these are all up to date.	
14.	<u>Governor Items:</u> <ul style="list-style-type: none"> • <u>Correspondence:</u> letters from the Football Club and Parish council regarding the new building are in the process of being amicably resolved. DD reminded governors to send copies of any letters written on behalf of the FGB to the clerk. • <u>Training:</u> HS advised governors that she is now co-ordinating training. She drew attention to the GEL online training available. As she is currently doing the BTEC course, she will now attend all committees and minute them. DD encouraged more Governors to complete the Safer Recruitment training 	
15.	<u>Extended Services:</u> The school meets all the requirements of the extended services provision (core offer).	
16.	<u>Confidentiality:</u> The importance of keeping matters confidential was emphasised	
17.	<u>Next Meeting:</u> Thursday 10 th June at 7 pm.	